



SOMD 2030 WORKFORCE DEVELOPMENT – COMPANY INTEREST FORM (2023-24)

SoMD 2030 is seeking companies interested in hosting college interns and high school student apprentices. SoMD 2030 will execute an 8-week paid summer internship program from June 10 – August 2, 2024 for college students with interested companies in St. Mary's, Calvert and Charles counties.

Please complete the form below regarding college internships and high school apprentices. Reminder - interns and apprentices must have mentors/supervisors that are in the department they are working in.

GENERAL CONTACT INFO

1. Name of company: (note- if you are a large organization, i.e. – NAWCAD – please include your department name to differentiate profiles)
2. Name of company CEO or President or Local Representative:
3. Name of contact person for college internship or the TJR apprenticeship program: (include both HR/Recruiting POC and supervisor POC)
4. Phone number
5. Email address:
6. Please indicate which county the work/office site is located, and if it is on or off a military installation: <input type="checkbox"/> St. Mary's County <input type="checkbox"/> Calvert <input type="checkbox"/> Charles <input type="checkbox"/> On-Base [Location:_____] <input type="checkbox"/> Off-Base
7. Skills required of student(s): (for ex: engineering, data analysis, IT, welding, graphic design, etc.)
8. Skills you would like student(s) to have mastered prior to entering apprenticeship or internship with your company.
9. Brief description of work the apprentices and/or interns will do:
10. Would you be interested in participating in a Student Career Awareness Fair (9 th & 10 th graders) on Feb 1, 2024 @ USMSM SMART building? (Companies will host an Interactive demonstration or informational booth; this is NOT A JOB FAIR . 440 high school students visited during the last Spark! Fair.) <input type="checkbox"/> Yes <input type="checkbox"/> No

A. DO YOU HAVE AN EXISTING INTERNSHIP PROGRAM?

1. Do you have an existing internship program? <input type="checkbox"/> Yes <input type="checkbox"/> No <i>*If no, please go to section B.</i> How many interns do you hire?
2. Is the internship program local to St. Mary's County or the tri-county area? <input type="checkbox"/> Yes <input type="checkbox"/> No If not local, where is it located? Do you offer hybrid or remote work options?
3. When is your internship offered? <input type="checkbox"/> Summer <input type="checkbox"/> Year-round
4. Is it paid or unpaid? <input type="checkbox"/> Paid <input type="checkbox"/> Unpaid If paid, please share salary.

5. In what areas are the interns performing?
6. Are other benefits provided beyond hands-on experience. <input type="checkbox"/> Yes <input type="checkbox"/> No Please explain below:
7. How do you recruit interns?
8. Are internships a path for employment? <input type="checkbox"/> Yes <input type="checkbox"/> No Other:
9. Have you encountered challenges or barriers in your internship program?
10. How are interns mentored and/or evaluated? (Frequency, etc.)
11. Is there additional information you'd like to share?
**NOTE: Internship job descriptions MUST BE POSTED BY FRI, NOV 3rd for consideration. Students will start viewing the postings on Nov 6th.

B. ARE YOU INTERESTED IN PARTICIPATING IN THE SOMD 2030 INTERNSHIP PROGRAM?

1. If you do not currently have an internship program, are you interested in sponsoring an intern for 8 weeks in Summer 2024 (30 hours/week)? <input type="checkbox"/> Yes <input type="checkbox"/> No How many interns could you sponsor?
2. What type of work would the interns be doing?
3. Interns must work a minimum of TWO DAYS/week in an office setting (to include external meetings with others, etc.) for a total of 30 hours/week. Please indicate the anticipated work schedule: <input type="checkbox"/> Office only <input type="checkbox"/> Hybrid: office & remote <input type="checkbox"/> Other: (explain)_____
<i>NOTE: Anticipated schedule for interns is to work Mon-Thurs, with dedicated time on Fridays from 9-11am for professional development sessions.</i>
4. Will interns require pre-employment background checks and/or drug screening? <input type="checkbox"/> Yes, both background check and drug test <input type="checkbox"/> Yes, just background check <input type="checkbox"/> Yes- drug screen <input type="checkbox"/> No <i>NOTE: Host company is responsible for conducting all pre-employment background checks/drug screenings.</i>
5. Will interns need base access for any part of their internship? <input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Unsure <i>NOTE: Host companies are responsible for assisting interns with obtaining their DBIDs/base access card.</i>
6. Would you be interested in hosting a professional development (networking or educational) event for the 2024 Summer interns (40-50 interns)? <input type="checkbox"/> Yes <input type="checkbox"/> No
7. Is there additional information you'd like to share?

PLEASE SEE NEXT PAGE FOR QUESTIONS ABOUT INTEREST IN PARTICIPATING IN AMP/TECH JOBS RULE HIGH SCHOOL APPRENTICESHIP PROGRAM.

C. ARE YOU INTERESTED IN PARTICIPATING IN THE AMP/ TECH JOBS RULE APPRENTICESHIP PROGRAM?

<p>1. Do you have a current apprenticeship program? <input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>If yes, what is the length and hours of the program? If yes, how many apprentices do you host?</p> <p>If no, are you interested in learning more about the TechJobsRule.AMP program? If no, how many apprentices could you host?</p> <p><i>*Note the TJR requirement is 450 hours during the academic year. * Students participating in AMP/Tech Jobs Rule (TJR) are primarily under 18 years of age and will require special permission to access PAX River Naval Base and WOLF – Webster Outlying Field.</i></p>
<p>2. Desired starting date: (summer or beginning of school year):</p>
<p>3. What type of work would the apprentice perform?</p>
<p>4. Are other benefits provided beyond hands-on experience? <input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>Please explain below:</p>
<p>5. Is it a path for employment? <input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>Other:</p>
<p>6. Is there additional information you'd like to share?</p>

FOR MORE INFORMATION, PLEASE CONTACT:

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