



THE PATUXENT PARTNERSHIP

Employment Application

APPLICANT INFORMATION												
Last Name					First			M.I.		Date		
Street Address								Apartment/Unit #				
City					State			ZIP				
Phone					E-mail Address							
Date Available				Desired Salary	\$							
Position Applied for												
Are you legally eligible to be employed in the United States?			YES <input type="checkbox"/>	NO <input type="checkbox"/>								
Have you ever worked for this company?			YES <input type="checkbox"/>	NO <input type="checkbox"/>	If so, when?							
Do you have any relatives or friends that work for this company?			YES <input type="checkbox"/>	NO <input type="checkbox"/>	If yes, explain							

EDUCATION										
High School					Address					
No. of years completed		Did you graduate?	YES <input type="checkbox"/>	NO <input type="checkbox"/>	Degree					
College					Address					
No. of years completed		Did you graduate?	YES <input type="checkbox"/>	NO <input type="checkbox"/>	Degree					
Other					Address					
No. of years completed		Did you graduate?	YES <input type="checkbox"/>	NO <input type="checkbox"/>	Degree					

REFERENCES										
<i>Please list three professional references.</i>										
Full Name					Relationship					
Company					Phone					
Address										
Full Name					Relationship					
Company					Phone					
Address										
Full Name					Relationship					
Company					Phone					
Address										

PREVIOUS EMPLOYMENT										
Company					Phone					
Address					Supervisor					
Job Title										
Responsibilities										
From		To		Reason for Leaving						
May we contact your previous supervisor for a reference?					YES <input type="checkbox"/>	NO <input type="checkbox"/>	Explain			
Company					Phone					
Address					Supervisor					
Job Title										
Responsibilities										
From		To		Reason for Leaving						
May we contact your previous supervisor for a reference?					YES <input type="checkbox"/>	NO <input type="checkbox"/>	Explain			
Company					Phone					
Address					Supervisor					
Job Title										
Responsibilities										
From		To		Reason for Leaving						
May we contact your previous supervisor for a reference?					YES <input type="checkbox"/>	NO <input type="checkbox"/>	Explain			
Company					Phone					
Address					Supervisor					
Job Title										
Responsibilities										
From		To		Reason for Leaving						
May we contact your previous supervisor for a reference?					YES <input type="checkbox"/>	NO <input type="checkbox"/>	Explain			

MILITARY SERVICE							
Branch				From		To	
Rank at Discharge				Type of Discharge			
If other than honorable, explain							

DISCLAIMER AND SIGNATURE		
<p>Thank you for completing this application form and for your interest in employment with us. The Patuxent Partnership is an equal opportunity employer.</p> <p>I certify that the information contained in this application is true and complete to the best of my knowledge and I understand that if I am employed, I may be discharged if I supplied falsified or incomplete information. I authorize The Patuxent Partnership to investigate my personal background, qualifications, and all statements made in this application. I release The Patuxent Partnership and anyone supplying information to The Patuxent Partnership, as well as their respective agents, from liability in connection with this investigation. I understand that if I am employed, my employment is for no definite period of time and that, while I may resign at any time for any reason, The Patuxent Partnership also reserves the right to end my employment at any time for any reason. I also understand that The Patuxent Partnership has the right to make any unilateral changes in the employment relationship it deems appropriate.</p>		
Signature		
Date		

UNDER MARYLAND LAW, AN EMPLOYER MAY NOT REQUIRE OR DEMAND, AS A CONDITION OF EMPLOYMENT, PROSPECTIVE EMPLOYMENT, OR CONTINUED EMPLOYMENT, THAT AN INDIVIDUAL SUBMIT TO OR TAKE A LIE DETECTOR OR SIMILAR TEST. ANY EMPLOYER WHO VIOLATES THIS LAW IS GUILTY OF A MISDEMEANOR AND SUBJECT TO A FINE NOT EXCEEDING \$100.00

Signature		Date	
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